

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

October 1, 2007

CALL TO PODIUM:

Jim Arnoult

RESPONSIBLE STAFF:

Jim Arnoult

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
X	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Negotiate and Execute a Contract for Installation of Curb on Still Creek Lane (\$28,553)

SUPPORTING BACKGROUND:

This contract is for the construction of concrete curb and gutter on the medians of Still Creek Lane. Moderate to severe rutting of the turf in the median along the edge of the road has been a constant problem on Still Creek Lane particularly in winter months or when there are wet ground conditions.

The proposed project will include the installation of a mountable concrete curb. Staff walked the area with a representative of the community and determined that for most of the rutted areas curbing was the most best solution. A letter from the Lakelands Board of Director's is attached.

The City currently has three contracts for street resurfacing or reconstruction projects. Staff contacted the contractors to determine if they would be willing to add this work to their contracts.

The following cost proposals were submitted:

Romano Concrete Construction	\$ 28,553.00
Olney Masonry Corp.	\$ 29,099.00

Staff recommends awarding the contract to Romano Concrete Construction.

The funding for this project is available in CIP 91-3 Street Reconstruction.

DESIRED OUTCOME:

Vote on Resolution



LAKELANDS



September 24, 2007

Jim Arnoult, Director
Public Works, Parks Maintenance and Engineering
City of Gaithersburg
800 Rabbit Road
Gaithersburg, Maryland 20878

Re: Curbs along Short Street and Still Creek Lane

Dear Mr. Arnoult:

On behalf of the Lakelands' Board of Directors and the residents of the community, please let this letter serve as our approval for the City of Gaithersburg to install the Montgomery County Department of Transportation Type F Curb along the medians of Short Street and Still Creek Lane. We feel that the following areas would benefit from the installation of curbing or other some other method of stabilizing the shoulders.

Short Street – Correct erosion opposite Lots 1 & 2.

Still Creek Lane - (Short Street Triangle) - Correct rutting opposite Lots 87 to 90.

Still Creek Lane (Upper Island) - Curb to be installed opposite Lots 48 to 54 and Lots 68 to 74.

Still Creek Lane (Lower Island) - Curb to be installed opposite Lots 55 to 57 and Lots 66 to 67.

We would like to thank the City of Gaithersburg for their help in solving this issue. If you have any questions or need further information, please feel free to contact the Lakelands on-site office at 240-631-8338, or via e-mail at debbie@lakelands.org.

Sincerely,
The Lakelands' Board of Directors

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Jim Arnoult Date of City Council Meeting: October 1, 2007

AUTHORIZING

Purchase _____ Award Contract _____ Transfer Funds _____ Negotiate / Execute a Contract X

RFP / IFB INFORMATION:

Advertisement Date February 28, 2007

Newspaper(s) Gaithersburg Gazette

Bids Received (date) March 16, 2007

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

Construct Concrete Curb and Gutter along the median of Still Creek Lane

CONTRACTED/PURCHASE FROM:

Company Name: Romano Concrete Construction, Inc.

Street Address: 8970 Maier Place

P. O. Box Number: _____

City/State/Zip: Laurel, Maryland 20723

CONTRACT/PURCHASE AMOUNT: \$28,553.00

Check One: In the Estimated Amount of ✓ Not to Exceed _____

FUNDS TO BE EXPENDED FROM: Operating Budget _____ Capital Improvements Budget ✓

Street Reconstruction; CIP #91-3
Org: 3312 Object: 598000 Project: 91-3

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS Available _____ Not available _____

Finance Dept. _____ Date _____

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE
A CONTRACT FOR INSTALLATION OF CURB ON STILL CREEK

WHEREAS, Section 57 of the City Charter provides that the City Council may permit negotiations of contracts without sealed bids for products and services, where in the opinion of the Council, the interests of the City would be best served by negotiated contracts; and

WHEREAS, THE City has determined that there is a need for the installation of concrete curb along the medians on Still Creek Lane; and

WHEREAS, the Mayor and Council have determined to award a contract for the installation of the curb:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to negotiate and execute a contract for installation of curb on Still Creek Lane to Romano Concrete Construction, Inc. 8970 Maier Place, Laurel, Maryland 20723, in the estimated amount of Twenty-Eight Thousand Five Hundred Fifty-Three Dollars (\$28,553); said funds to be expended from the Capital Improvements Program.

ADOPTED by the Mayor and City Council this 1st day of October, 2007.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 1st day
of October, 2007.

David B. Humpton, City Manager